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Record Of Decision Taken Under Scheme Of Delegation By Member Of Senior Management Team In Consultation With Portfolio Holder and Chair of My Neighbourhood Forum

SMT Member:
Service Group:
Portfolio Holder:
Portfolio/Committee:
My Neighbourhood Chair:
My Neighbourhood Forum:
Subject:

Denise Johnson
Development, Enterprise & Community
Councillor Phil Smith
Regeneration & Healthy Communities
Councillor Keith Martin
Penwortham
Permission to spend core funds allocated to the Penwortham Neighbourhood Forum to support a number of initiatives over the festive period.

Decision:

Permission to allocate and spend core funds of £1100 to support a number of initiatives over the festive period.

Details and Reasoning:

Introduction
The Penwortham Neighbourhood Plan includes the following project:

Christmas in Penwortham 2017

Background
Members of Penwortham Neighbourhood Forum have identified a number of initiatives to support the Christmas spirit in Penwortham. Consideration has been given to a range of ideas, with the notion of including a wide range of the community as possible.

Details
Christmas Community Booklet
Production of a 'what's on' guide for the festive period – using the same format as last year. This includes details of community events such as church services, carol concerts, switch-ons and markets. Distribution is via schools, churches and community groups, which encourages community cohesion.

Cost of printing booklet - £500

Christmas Shop Window Display Competition
Local businesses in Kingsfold and Middleforth will be given the opportunity to take part in the 'Best Dressed Christmas Shop Window Display' competition to help create a festive atmosphere.
Following judging, the winning business from each area (Kingsfold/Middleforth) receive a certificate and are able to nominate a charity to receive a £50 contribution.

Cost of prize for winning shops in Kingsfold/Middleforth (charitable donation) – Middleforth - £50 & Kingsfold - £50 = £100 total amount

Double R Arts Christmas Performance
The Youth Theatre will work to create a new Christmas Show suitable for children, young people and adults. The performance will incorporate traditional pantomime styles, as well as audience participation and involvement, alongside a solid storyline than can be understood by both children and adults.
Penwortham Town Council have agreed to provide a venue free of charge; revenue from ticket sales will cover some costs, but match funding is required to make the work on the performance viable.
If match funding from the forum is secured, a number of performances will take place at Penwortham Young People's Centre on Priory Lane.

Contribution to production of the Christmas Performance - £500

Initiative	Cost
Christmas Community Booklet	£500
Christmas Shop Window Display Competition	£100
Double R Arts Performance	£500
Total Requested	£1100

**Wider Implications
(Financial, Legal, Equality
& Risk):**

Report attached?

**Exempt from publication?
If exempt, give reason(s):**

None
Please refer to www.southribble.gov.uk website for further details of My Neighbourhood Forum decisions.
No

Signed:

Financial Management <i>J Blundell</i>	Legal Services <i>Dawh</i>	
Date <i>10/10/17</i>	Date <i>10/10/17</i>	
SMT Member <i>D A Johnson</i>	Portfolio Holder <i>[Signature]</i>	My Neighbourhood Chair <i>[Signature]</i>
Date <i>26/10/17</i>	Date <i>26-10-2017</i>	Date <i>31-10-2017</i>

**Publication Date
(DST use):**

<i>FRIDAY, 3 NOVEMBER 2017</i>

Decision template revised June 2013

THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION